

Submitted      November 17, 2011  
Approved      as of  
Date      November 17, 2011

**MINUTES OF THE ROCKVILLE HISTORIC DISTRICT COMMISSION  
MEETING NO. 10-2011  
Thursday, October 20, 2011**

The City of Rockville Historic District Commission convened in regular session in the Mayor and Council Chambers at 7:30 p.m., Thursday, October 20, 2011.

**PRESENT**

**Craig Moloney, Chair Pro Tem  
Rob Achtmeyer  
Joseph Hansen  
Jessica Reynolds**

**Absent:** Anita Neal Powell

**Present:** Jim Wasilak, Chief of Planning  
Robin Ziek, Staff Liaison

**I. AGENDA REVIEW WORK SESSION** began at 7:00 pm. and no decisions were made.

**II. ELECTION OF CHAIR (2011-2012)**

*Commissioner Reynolds moved, seconded by Commissioner Achtmeyer to elect Craig Moloney as Chair for the City of Rockville Historic District Commission for 2011-2012. The motion passed 3-0-0 with Commissioner Moloney abstained. (Commissioner Powell absent).*

**III. COMMITTEE/ORGANIZATION REPORTS**

**Mary van Balgooy of Peerless Rockville** briefed the Board and Staff on upcoming events. Montgomery County Service Day will be held at Haiti Cemetery on October 22, 2011 from 9:00 am – 12:00 pm. They're asking for volunteers to bring work gloves, gardening tools, black trash bags and/or brown recycle bags. At 1:00 pm there will be a lecture by Lyle Torp, on preservation archeology of forgotten family cemeteries, co-sponsored with Higgins Cemeteries near Twinbrook Metro (recently designated as an historic); 32<sup>nd</sup> Peerless Rockville Preservation Awards on Wednesday, October 26, 2011 at the Pump House-Croyden Park at 7:30 pm. Terry Lachin will speak on the architecture in Rockville from the 50's to the 80's. For more information call 301-762-0096 or email [www.peerlessrockville.org](http://www.peerlessrockville.org).

#### Public Comments/Open Forum

There were no Public Comments at Open Forum.

#### HDC Staff Comments

There were no HDC Staff Comments.

### **IV. CONSENT AGENDA**

*Commissioner Reynolds moved, seconded by Commissioner Hansen to remove both Minutes from the Consent Agenda and add in HDC2012-00555 to the Consent Agenda. The motion passed 4-0 (Commissioner Powell absent).*

*Commissioner Hansen moved, seconded by Commissioner Achtmeyer to approve the Consent Agenda. The motion passed 4-0 (Commissioner Powell absent).*

The HDC suggested corrections to the August 2011 minutes.

*Commissioner Reynolds moved, seconded by Commissioner Hansen to approve the August 2011 minutes as amended. The motion passed 3-0-1 (Commissioner Achtmeyer abstained, Commissioner Powell absent).*

HDC asked to have the September minutes brought back for approval in November.

### **V. DISCUSSION**

#### Ordinance for Glenview MAP 2011-00110

Ms. Ziek stated the ordinance for Glenview will be adopted on the 24<sup>th</sup> and that Mayor and Council would like to have everyone in attendance. She also stated that Mayor and Council would like to know 1) the role of the Mansion Subcommittee with the HD Zoning and 2) who oversees the preservation of the interior of the mansion. (Mansion Subcommittee operates under the Recreation and Parks Advisory Board and includes the HDC and Cultural Arts Commission).

Ms. Ziek summarized a memo she prepared at Mayor and Council's request: "Evaluate role of the Mansion Subcommittee with HD zoning applied," and stated she will not recommend an MHT (Maryland Historical Trust) easement for the interior of the mansion. She does not recommend this easement because it will go to the state level which will eliminate local participation. She, along with the subcommittee, will look for other ideas to protect the interior without an easement.

Ms. Ziek also recommended to elect alternate HDC and Staff representatives to attend the Mansion Subcommittee meetings and also suggested adopting the 2002 Long-Range Plan as design guidelines for the property.

Joint Training with the City of Gaithersburg on November 10, 2011

The training session will be held at the Kentlands Mansion on November 10<sup>th</sup> from 7:00 pm – 9:00 pm. The training will center on Energy Efficient Windows and will, hopefully, be certified by the State of Maryland.

Greening Historic Rockville draft web site materials for HDC review

Ms. Ziek stated that this will be a Technical Guide and new page posted on the HDC website. The summer intern worked on the draft. The Technical Guide will be forwarded to Mayor and Council for formal adoption. The HDC provided edits to Staff.

The HDC discussed and proposed corrections to the Technical Guide.

Ms. Ziek proposed to review the revised version of the Technical Guide for the November meeting.

The HDC discussed the role of the Mansion Subcommittee and what is the difference between the Mansion Subcommittee and Historic District Commission.

The Commission did not recommend an MHT easement as a method of maintaining the interior of the mansion and would like the Mansion Subcommittee to continue operating as it has been with no modifications.

The HDC will continue the discussion of using the Long-Range Plan as design guidelines in November.

**VI. ADJOURNED**

There being no further business to come before the Commission, the Chair adjourned the meeting at 9:15 pm.

Respectfully Submitted

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Sandra Y. Driver, Commission Secretary